

TETC's 2009-2010 Training Schedule for Municipal Solid Waste Management

Visit us or register at www.tetc-env.net

A Course – Management & Planning

This 30 hr course covers regulatory, management, and operational knowledge meeting the educational requirements for a MSW A Supervisor's License. This course is intended for supervisors of Type I, IAE, and IX facilities

DATE	LOCATION
September 28-October 1, 2009	Midland
October 19-22, 2009	Houston
November 2-5, 2009	El Paso
December 14-17, 2009	Denton
January 11-14, 2010	Temple
February 22-25, 2010	Edinburg
March 22-25, 2010	Bryan
April 5-8, 2010	Richardson
May 3-6, 2010	Houston
June 7-10, 2010	San Antonio
August 9-12, 2010	Grand Prairie

B Course - General Concepts & Operations of MSW Facilities

This 30 hr course covers regulatory, management, and operational knowledge meeting the educational requirements for a MSW B Supervisor's License. This course is intended for supervisors of Type IV, V, and Composting facilities that are permitted or registered.

DATE	LOCATION
October 5-8, 2009	Killeen
November 2-5, 2009	Richardson
December 7-10, 2009	Houston
January 25-28, 2010	Midland
February 1-4, 2010	Brownsville
February 15-18, 2010	Amarillo
March 8-11, 2010	San Antonio
April 19-22, 2010	Lubbock
May 17-20, 2010	Bryan
June 21-24, 2010	Denton
July 12-15, 2010	Houston
August 23-26, 2010	Grand Prairie

C Course - Basic MSW Practices & Regulatory Management

This 20 hr course covers regulatory, management, and operational knowledge meeting the educational requirements for a MSW C Supervisor's License. This course is intended for supervisors of Type VI, VII, and Type VIII facilities. TETC submitted a training manual for approval however the TCEQ has decided to review the requirements for the C Course and has suspended approval of any C Course training materials. Therefore the C Course is NOT being offered at this time. Consult our website for updates.

MSW License Renewal

12-20-Hr course for license renewal. Course includes rule update, site management operations, and safety.

DATE	LOCATION
October 14-16 2009	Denton
December 2-4, 2009	San Antonio
March 24-26, 2010	Houston
May 26-28, 2010	Midland
July 21-23, 2010	Temple

Waste Screening

8-Hr course in planning and managing a program to prevent unauthorized waste from MSW facilities. Satisfies training requirements under 30 TAC 330.127(5).

DATE	LOCATION
October 14, 2009	Amarillo
January 20, 2010	Bryan
February 17, 2010	Temple
April 14, 2010	Grand Prairie
August 4, 2010	Brownsville
August 18, 2010	Midland

NON-SCHEDULED CLASSES

TETC will conduct license and specialized training courses for any organization as long as it does not interfere with regularly scheduled classes. Class dates will be mutually determined. Contact us to schedule a class.

Specialized Training Courses or Technical Assistance

TETC offers specialized training in areas of operations and management with focus on training the trainer or mentoring the supervisor or trainer to improve their skills and efficiency. This training is conducted "onsite" at schedules convenient to the organization.

Some topics are:

- Operational analysis,
- Strategic planning,
- Mentoring supervisors for safety
- Establishing a project management plan
- Conducting quality facility inspections with action plans
- How to be an effective communicator with employees
- Public how to conduct effective "tail gate meetings."

Contact us with your needs or ideas!

For scheduling other courses offered by TETC

Contact us by email or call 903-695-0288

COURSE CHANGES

The 30 TAC 30 rule resulted in changes to the initial licensing courses. Review the TCEQ's RG 373 technical guidance document for the A, B proposed course contents. TETC has completed preparing new training materials meeting these new guidance for the Class A and B licenses. The manual for the Class C course has been submitted but has not been processed since the agency is reviewing the requirements for a Class C license. Once the review is completed IIED will proceed with obtaining a course approval.

TEXAS ENVIRONMENTAL TRAINING & COMPLIANCE, LLC

TETC is dedicated to training, technical assistance, and operational research. TETC cooperates with regulatory agencies, professional associations, public and private organizations to provide the highest quality services possible. TETC is a Texas Municipal Solid Waste Training Provider. TETC's training courses are approved by the TCEQ. TETC coordinates schedules, testing, and student information with the TCEQ. Detailed information on training course content and other technical assistance is provided upon request. Contact us at 903-695-0288 or info@tetc-env.net

FEES & CLASS SIZE

Our minimum class size of 10 paying students will continue insuring classes are made in local areas.

COURSE REGISTRATION PROCESS

1. Pre-registration is mandatory to obtain course location information, etc. Class size ranges from 10-20 students.
2. Complete the registration form or register through the TETC Website www.tetc-env.net. Complete one form per student. Duplicate the form as needed.
3. Submit registration form and payment. Remember full payment must be received 10 business days before course begins to qualify for Early Registration Fee. **Only a check, credit card or**

online payment qualifies as full payment for Early Registration Fee. Purchase Orders do not qualify as full payment.....

4. Upon receipt of registration form and fee, TETC will forward course location and hotel information. If requested, course manuals can sent in advance of the class for mailing and handling charges.
5. Course Completion Certificate or notification to TCEQ of course completion will not be issued until full payment of course fee is received. This action may delay License Issuance.
6. If registered student is unable to attend class.
 - No charge if cancellation or course transfer is completed 10 calendar days before start of the course.
 - -70%fee refund if attendance is cancelled less than 10 calendar days before course begins.
 - - A \$40.00 transfer fee if course transfer is made within 10 calendar days before course begins.
 - Remember full Early Registration payment must be received 10 business days before course begins, including payment of purchase orders.

COURSE CANCELLATION

A course may be cancelled if a minimum of 10 students have not registered ten (10) calendar days prior to the start date of the class. All students will be notified and allowed to transfer to another course at no charge or receive a full refund of the fee paid.

OTHER COURSES OFFERED

TETC offers several courses which relate to solid waste management. These courses can be scheduled by an organization or group. We will work with you to arrange for the course. Check our web site for more detailed information on course content and accreditation.

PRINCIPLES OF PROJECT MANAGEMENT

20 hr course in the basic principles and application of project management in an easily understood way Training credit can be used for MSW Licenses or PDU's for Texas Professional Engineers License.

FIRE SAFETY PLANNING AND OPERATION

4 hr course site specific fire safety course as required by facility permit

TRANSFER STATION

16 hr course covers the basic technology and operations of a MSW transfer station.

SAFETY

16 hr course in safety planning and practices as part of daily operations.

COLLECTION SYSTEM ANALYSIS

8 hr site specific course training in performing a 6 step analysis of the collection system

REGISTRATION FORM - Duplicate as needed or register online at: www.tetc-env.net or fax 972-692-7746

Business Telephone: _____ FAX: _____ E-MAIL: _____

Course: _____ DATE: _____ LOCATION: _____

Student Name: _____ Organization: _____

Address: _____ City/State/Zip: _____

Payment by: () Check; () P.O. # _____; () Visa; () M/C# _____ Exp. Date: _____

TETC will invoice against Purchase Order, Invoice payment, on-line payment, or directly by phone with a credit card. Payment must be received 10 business days prior to class starts to qualify for Early Registration Fee.

Prices for other courses can be obtained by calling 903-695-0288

Course	Early Registration Fee	Standard Course Fee
A-B Courses	\$615.00	\$650.00
C Course	\$500.00	\$525.00
A-C Course Used for Renewal	12 Hours \$480.00 16-20 Hours - \$500.00	12 Hours -\$500.00 16-20 Hours—\$540.00
MSW Renewal Course	12 Hours -\$365.00 16-20 Hours -\$380.00	12 Hours -\$400.00 16-20 Hours—\$425.00
Waste Screening	\$195.00	\$250.00